

Data controller

Vaasan yliopiston ylioppilaskunta (hereinafter VYY)

Yliopistonranta 5

65200 Vaasa

Business ID: 0183704-8

Contact person in data protection matters

Student Union +358 44 324 8980 / Secretary General: +358 44 324 8964

email: ylioppilaskunta@vyy.fi / paasihteeri@vyy.fi

Data processors

Regular VYY staff members:

Secretary of Administrative Affairs

Secretary of Student Interests

Secretary of Organizational Affairs

Secretary General

Project employees in matters related to their respective projects:

Tutor coordinator(s)

Anniversary ball coordinator(s)

VYY 50 Anniversary coordinator(s)

Boom City Appro coordinator(s)

Contact fair coordinator(s)

Purpose of personal data processing

The collected data is used to carry out Student Union activities and services provided by it, starting from the moment the data subject submits the data with their consent. The services and activities produced by VYY include, but are not limited to, the following:

- Facility rentals
- Facilitating feedback (anonymously)
- Facilitating the reporting of delayed exam results (anonymously)
- Event organizing
- Facilitating entering the Representative Council election as a candidate
- Inviting Representative Council members to meetings
- Inviting administration student representatives to training
- Inviting committee members to meetings
- Facilitating the application processes for administration student representatives and other positions of trust
- Handing out Student Union acknowledgements and scholarships
- Membership or FSHS fee refunds

Data that is processed

- First and last name
- Student number
- Personal identity code (only for Representative Council candidates)
- Account details (only in refunds)
- Email address
- Telephone number
- Food allergies (only in conjunction with events where food is served)

Data acquisition

Primarily directly from the data subject

Data storage

Data is destroyed as soon as it is no longer necessary to store it

Data transfer

The personal data of data subjects is not transferred outside VYY systems, nor is it disclosed to third parties, except in the following situation:

After the election of administration student representatives, the names and email addresses of the elected representatives are disclosed to the respective organisations to which the said representatives have been elected as actual members or personal deputy members. The names and email addresses of administration student representatives may be disclosed to the following recipients: the University of Vaasa, the Student Housing Foundation in Vaasa, the Finnish Student Health Service and the National Union of University Students in Finland.

The food allergy information collected in conjunction with anniversary balls or sitsi-event registrations will be disclosed to a catering service provider, with which a separate data confidentiality agreement has been made.

Data protection

Only those employees, who due to the nature of their work have the right to process the personal data of data subjects, are given access to files that contain personal information. Each user has their own user account and password.

Data subject rights

A data subject has the following rights:

- Right to access the data that has been collected of the subject
- Right to demand correction of incorrect data concerning the subject
- Right to be forgotten
- All other rights described in the European Union's General Data Protection Regulation (GDPR)

Any requests concerning data subject rights may be submitted via the aforementioned data protection contact information, in writing or in person.

