



## Leipätehdas sauna and facilities' rules of use

**Valid from 3.5.2021**

Hietasaarenkatu 14, 65100 Vaasa

1. Reservations for the sauna and meeting facilities must be made through the reservation calendar on the student union web page ([www.vyy.fi](http://www.vyy.fi)). The reservation must include the lessee's whole name, phone number, email address, and a statement of any additional services required. You can check the reservation calendar on VYY's website for real-time reservation status. Cancellations must be made 7 days before the reserved date at the latest, otherwise, the full rent will be charged. Email [tilat@vyy.fi](mailto:tilat@vyy.fi) for more information.
2. The lessee of the facilities pays the leasing fee, which is charged according to the price list and in full before the leasing date. The lessee can also pay by bill, which includes a billing fee according to the price list. In order to receive the discount for students in higher education, the lessee must present a certificate (student card) of their student status when retrieving the entry code.

The lease agreement and the entry code must be picked up no earlier than two working days before the booking from the Student Union's service office, within its opening hours. If the signing of the lease agreement and the retrieval of the entry code is not possible within the opening hours, a service fee will be charged according to the price list (with the exception of breaks during opening hours). A lease agreement is made at the same time as handing over the entry code to the facilities. The person who signs the lease agreement is personally responsible for the rental.





3. The leasing time of the facilities is from 16:00 to 24:00. The lessee must leave the facilities by 24:00 unless the leasing contract states otherwise. Any additional leasing hours (between 12:00-16:00 and 0:00-4:00) must be agreed upon when making the reservation, the price for which is stated in the price list. During night time the lessee must not cause a noise disturbance. The facilities are not suitable for accommodation. If the lessee is in the facilities outside of leasing hours without an agreement, the student union will charge a penalty fee according to the price list.
4. The recipient of the entry code (the lessee) signs the lease contract, acts as the person in charge, and is responsible for upholding order and making sure that the facilities are not damaged and that these rules are followed. The entry code recipient is responsible for making sure all windows are closed and doors are locked when leaving the facilities. If windows have been left open or doors unlocked, the student union will charge a penalty fee according to the price list for endangering the security of the facility.
5. The state of the facilities must be inspected before using the facilities and any possible flaws or deficiencies must be reported immediately to the student union. The report must be sent with pictures to [tilat@vyy.fi](mailto:tilat@vyy.fi). If the lessee neglects to report flaws or deficiencies, the lessee must pay for any present damages to the facilities. The lessee must always provide photo proof of any cause for reclamation.

The lessee is obligated to report to the student union any damages caused to the facilities or furniture broken by the lessee. This report must be made no later than the day following the rental. The lessee is responsible for any broken furniture or caused damage. The student union will charge a price equivalent to that of new furniture to replace damaged ones.



6. After use, the facilities must be cleaned and left in a good state. The lessee may also order a cleaning from the student union. The order must be made to [tilat@vyy.fi](mailto:tilat@vyy.fi) when making the reservation. The cost of the cleaning will be charged according to the price list.

The student union will charge a cleaning fee according to the price list if the lessee has failed to clean the facilities.

7. If the lessee loses the entry code, the student union will charge the cost of a replacement entry code according to the price list. If the lessee breaks the emergency exit seal without there being an emergency, the student union will charge the cost of a replacement according to the price list.
8. For fire safety reasons, there may not be more than 30 people in the facilities at the same time. The lessee is responsible for the fire safe use of the facilities.
9. Smoking in the facilities is forbidden. If there has been any indoor smoking during the lease, the student union will charge the cleaning costs and the possible rent loss costs.
10. Shoes may not be worn in the facilities.
11. You must adhere to the common rules and regulations of the property.
12. All items of little value left behind in the facilities, such as food, drinks, and clothing, will be thrown away. If you lose any valuables in the facilities, please contact the student union service office.
13. The student union may prohibit the use of the facilities for a specified period of time or permanently for those who break these rules of use.



14. The student union reserves the right to make adjustments to these rules of use and the price list as necessary. The rules of use and price list valid on the leasing day will be applied to the lease.
15. In cases of dispute, you may lodge a complaint to the board of the student union. The complaint must be delivered in writing to the secretary-general of the student union within 14 days of the leasing day.

**Price list (valid from 3.5.2021)**

Day	Member price	Student price*	Perushinta
Sun-Thu	70 €	120 €	170 €
Fri-Sat	100 €	190 €	240 €

\* For students in higher education

Additional hours	20 €/h (for hours between 12.00–16.00 and 0.00–04.00)
Cleaning service	100 €
Cleaning cost of uncleaned facilities	200 €, or according to actual costs
Billing fee	PDF-bill 5 € Online billing 5 € Paper bill 8 €
Late payment reminder fee	10 €
Service fee for signing the rental contract outside of opening hours	10 €
Fee for a replacement entry code	20 €
Breaking the emergency exit seal	A minimum of 150 €, or according to actual costs
Penalty fee	150 €